



# My East Bay Agent Leasing

*A full service property management company*

## **The Many Benefits of Hiring a Professional Property Management Company**

There are so many things to think about when renting out your home. How am I going to advertise my home for rent? How am I going to show my home? How am I going to qualify the tenants? What notices am I legally required to give my tenants? How will I arrange for repairs? Who will handle emergency repair calls? What if my tenant stops paying rent? As a professional property management company, My East Bay Agent Leasing is your answer to these questions and more. At My East Bay Agent Leasing we:

- ❖ Market your home on the internet, in print ads, on flyers, on the MLS, through 800 numbers, and to our huge database of prequalified tenants.
- ❖ Show your property to prospective, pre-qualified, tenants.
- ❖ Screen applicants for credit, income, employment verification, and criminal history.
- ❖ Prepare lease agreement and provide legally required notices.
- ❖ Collect and hold security deposits in our trust account.
- ❖ Conduct move-in/move-out inspections.
- ❖ Collect rent and distribute to owner.
- ❖ Distribute legal notices such as 3-day and rules violation notices.
- ❖ Hire and supervise maintenance people and contractors.
- ❖ And, when your tenant does eventually decide to leave, we can start the whole process over again for you.